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How Do I Re-License? Summer 2020 and Academic Year 2020-2021 Current Resident Re-licensing Process

All University Village room re-licensing must be completed online. As a current resident, you already have a portal account; please **do not** attempt to register a new account.

- **What do I need to apply?**
 - Your Student ID number
 - Pin Number
 - \$175 Academic Year Facility Fee (**Facility Fees are Non-Refundable**)
- **Forgotten pin**
 - Your pin number can be recovered online by clicking on the forgot pin link.
- **If I decide not to live at the village can I have a refund?**
 - \$175 Academic Year Facility Fees and Move In Fees are NON-REFUNDABLE
- **How do I select a room?**
 - You can use the Room Search function to search a desired room, only open rooms will show up.

What's Changed?

Please be prepared to update your email address and also your personal preferences such as personal hours and study habits used to match you with potential roommates. Once a payment has been made for your facility fee you must hit the continue button to navigate back to the portal.

For summer housing you will be reserving a room with the Housing Coordinator, Micah Espiritu at mgespiritu@cpp.edu and there will not be a \$50.00 facility fee required for summer.

Is my space confirmed?

To confirm your space the following must be completed:

- Academic year facility fee(s) must be paid
- Room must appear on confirmation sheet
- License Agreement and Community Standards must read and signed

For questions regarding housing please email the Housing Coordinator Micah Espiritu at mgespiritu@cpp.edu