

University Village Community Standards

Cal Poly Pomona Foundation, Inc. 2020-2021

The University Village is committed to maintaining a safe, healthy, living and learning environment for all residents and staff. Each member of the community should choose behaviors that contribute toward this end. Students are expected to be good citizens, engage in responsible behaviors, be respectful to one another, and contribute positively to community life. (adapted from the Cal Poly Pomona Student Code of Conduct) <http://www.cpp.edu/~studentconduct/student-conduct-code.shtml>

Community Rights and Responsibilities:

These Community Standards exist to promote, ensure, create, and protect an environment conducive to academic, personal, and social growth. Every resident both benefits from the results created by the community standards and also has an obligation to participate in how they are upheld. As a University Village resident, we expect your participation with regard to resolving conflicts with other residents such as roommate mediations, the student conduct process, requests for information, working towards understanding others' needs in a respectful way, and conducting yourself in a responsible way. The contents of this document are intended to make you aware of your community rights and responsibilities and are guided by the following principles:

Community Rights:

- A. Residents have the right to live in a respectful environment
- B. Residents have the right to live in a safe and clean environment
- C. Residents have the right to an environment that is conducive to sleep
- D. Residents have the right to an environment that is conducive to studying
- E. Residents have the right to an impartial conduct review process

Community Responsibilities:

- A. Residents are responsible for being aware of and abiding by all of the Community Standards
- B. Residents are responsible for their personal actions
- C. Residents are responsible for respecting the differences of those around them
- D. Residents are responsible for taking an active role in the safety of the community
- E. Residents are responsible for holding other community members accountable for their actions

University regulations, federal, state, and local laws:

[Executive Orders and Office of Equity, Inclusion, and Compliance Policies](#)

As a resident of the University Village, you are required to abide by all University policies regarding student conduct and applicable federal, state, and local laws. Including, but not limited to, those included in the Cal Poly Pomona University Catalog and Handbook, and those included in the Standards for Student Conduct found in Article 2 of Subchapter 4 of Chapter 1 of Part V (Section 41301) of Title 5 of the California Code of Regulations. The University Village License Agreement and the use of the housing facilities are subject to Articles 5 and 6 of Subchapter 5 of Chapter 1 of Part V (Sections 42000 through 42103) of Title 5 of the California Code of Regulations.

Your Educational Experience:

The University Village offers a professional staff to work with residents to maintain a community that enhances students' educational experience. Additionally, the University Village works to create social, educational, developmental, and recreational opportunities.

Community Standard Violations:

These Community Standards are designed to encourage residents to take responsibility for their actions and to ensure that the rights of all community members are respected. The University Village Conduct Review Process exists to address violations of the Community Standards outlined in this document and any inappropriate or illegal conduct. Any University Village Conduct Review Process may take place prior to or concurrently with University or criminal processes. Residents believed to be in violation of the Community Standards will be referred to the University Village Conduct Review Process. As a resident, you agree to participate in the University Village Conduct Review Process and to complete any resolutions issued. Should you fail to prevent or report Community Standard violations, you will be held accountable for not doing so, as outlined in your Community Rights and Responsibilities. **Please note, any violations may result in eviction from the University Village on the first offense.**

Failure to respond to conduct-related communication (email, phone call, letter, et al.), attend conduct review meetings, or complete assigned resolutions constitutes Failure to Comply. Failure to Comply violations could result in NOTICE TO QUIT.

I. Behavior and Welfare

Zero Tolerance Policy for Threats or Acts of Violence – available at: [President's Memorandum](#)
“Cal Poly Pomona is committed to creating and maintaining a working, learning, and social environment that is free from violence. The university has zero tolerance for threats or acts of violence against members of the campus community.”

Abusive Behavior, Bias/Hate Crime, and Hazing

- A. The University Village is a community committed to fundamental human dignity and equality. Any hate incident and acts of violence will be reported to appropriate authorities and has **zero tolerance**.
- B. Abusive behavior, the use of profanity, and/or threats or any attempts to obstruct University Village staff from accomplishing their duties is prohibited.
- C. Creating an environment that endangers or threatens the safety or wellbeing of oneself or others is prohibited. Any action or creation of any situation for the purpose of initiation into or affiliation with any organization that recklessly or intentionally endangers another person's psychological, mental, or physical health is prohibited.
- D. Bias-related incidents are defined as behavior which constitutes an expression of hostility against the person or property of another because of the targeted person's age, creed, ability, ethnic or national origin, gender, gender identity, gender expression, marital status, political or social affiliation, race, religion, or sexual orientation and are prohibited.
- E. Hate crime includes, but is not limited to, a violation of Section 422.6. Any criminal act against a protected identity may be classified as a hate crime and is prohibited. Please refer to Cal Poly Pomona's Response Protocol for Hate Crimes <https://www.cpp.edu/~cppbit/docs/hate-crime-response-2018-11.pdf>
- F. A hate crime (CA Penal Code 422.55) is a criminal act and will reported to authorities.
- G. Hazing, or conspiracy to haze, is prohibited. Hazing is defined in Penal Code 245.6 as any method of initiation or pre-initiation into a student organization which is likely to cause serious bodily injury, physical harm, personal degradation or disgrace. See <http://www.cpp.edu/~studentconduct/student-conduct-code.shtml>
- H. It is the responsibility of every member of the community to take any threat of violence seriously. All threats must be reported to the appropriate authorities. Failure to report any threat is subject to disciplinary action.

Alcohol

- A. Providing or selling of any alcoholic beverages to any person under the age of 21 is prohibited.
- B. Consumption, possession, or storage of alcoholic beverages by any Resident under the age of 21 is prohibited.
- C. Residents under the age of 21 may be in the presence of an alcoholic beverage in their housing unit only if another Resident of his or her housing unit is 21 years of age or older. Any other guests or Residents under the age of 21 may not be present while alcohol is being consumed.
- D. Possession of bulk alcoholic beverages, defined as amounts that is excessive for responsible personal use is prohibited. Possession/use of any keg, party ball, or other mass drinking device (i.e. beer bong) is prohibited.
- E. The brewing of alcohol is prohibited.
- F. Possession, consumption, and display of alcoholic beverages or bottles/cans (full or empty) in a public view or place (patio/balcony, walkways, windows, pool, basketball court, etc.) are prohibited.
- G. Detectable intoxication of Residents or guests, and/or inability to exercise care for one's own safety and/or the safety of others is prohibited.
- H. Drinking games are prohibited at the University Village; this includes but is not limited to beer pong, quarters, flip cup, or king's cup. Simulation of drinking games such as water pong, Gatorade pong, etc. is prohibited. **The University Village has an Act for Safety Policy for alcohol/controlled substances related medical emergencies. Please see page 4 for University Village Act for Safety Policy.**

Community Responsibility

- A. Residents are expected to comply with all reasonable requests for courtesy towards others, including, but not limited to, issues regarding noise, use of common area space, and trash disposal.
- B. Failure of Residents to prevent a violation, especially within their space of any stated regulation violates their responsibility as a student and member of this community.
- C. We expect that all residents and staff be an active bystander and intervene if assistance is needed to prevent stalking, harassment, dating/domestic violence and sexual assault. Additional information: <https://www.cpp.edu/~survivoradvocacy/index.shtml>

Controlled Substances/Illegal Drugs

The University Village and University Housing Services enforce a zero-tolerance stance for the use or possession of controlled substances. **Any violation may result in a NOTICE TO QUIT from University Village property on the first offense.**

- A. Possession, purchase, consumption, being under the influence of, odor, or use of illegal drugs or non-prescribed prescription drugs is prohibited.
- B. Distribution, sale, or supply of illegal drugs, controlled substances, narcotics, or prescription drugs is prohibited.
- C. The use or possession of marijuana in any form for recreational or medicinal use is prohibited. The California Compassionate Use Act does not apply to cases involving use and possession of marijuana that violate the Student Conduct Code or the University Village License Agreement. Residents are NOT protected from disciplinary action under the California Compassionate Use Act, the Drug-Free School and Communities Act, and the Drug Free Workplace Act.
- D. Medical Marijuana Identification Cards (also referred to as a 215 medical marijuana card) are **not recognized** by Cal Poly Pomona or the University Village.
- E. Possession of paraphernalia commonly used for drugs and smoking materials (including, but not limited to: bongs, vaporizers, glass, wood, and water pipes) are prohibited and will be confiscated by University Village staff and disposed of by the University Police Department (UPD).
- F. The misuse of any drug, including prescription or over the counter medications is prohibited.
The University Village has an Act for Safety Policy for alcohol/controlled substances related medical emergencies. Please see page 4 for University Village Act for Safety Policy.

Dangerous Behavior and Disorderly Conduct

- A. University Village enforces a zero-tolerance stance for dangerous behaviors. **Any violations may result in a NOTICE TO QUIT on the first offense.**
- B. Any behavior that can be interpreted as endangering or harming oneself, any community member, or guest is prohibited.
- C. Residents should report concerning behavior immediately. Resources include Counseling & Psychological Services: <https://www.cpp.edu/~caps/contact-counseling.shtml> (see page 9 for more)
- D. Any obstruction or disruption of the University Village's educational or administrative processes is prohibited.
- E. Engaging in lewd, indecent, offensive or obscene behavior on property or sponsored event is prohibited.
- F. Public display of obscene or offensive matter that contributes to an unsafe or threatening environment is prohibited on University Village property; this includes items hung on apartment doors or any other area of public view.

Failure to Comply

- A. University Village has the right to enter the premises occupied by Resident for the purpose of emergency, health, safety, maintenance, management, enforcement of Community Standards, inspection of premises, delivery of University Village information/newsletter, or for any lawful purpose.
- B. Residents agree to abide by directives given by University Village staff acting in the performance of their duties.
- C. Failing to provide information to staff, interfering with staff while they are performing their duties, failing to identify yourself or guest, not opening the door when a staff requests, or being verbally abusive to staff is prohibited.
- D. Residents participating in a conduct investigation process must respond and not withhold information.
- E. Residents should not provide false information, attempt to obstruct the investigation, threaten or intimidate individuals participating in the investigation process or evidence in an investigation.
- F. Residents participating in the conduct process should not discuss their case outside of their meeting and should respect the privacy of all involved.
- G. Residents agree to comply with the University Village Conduct Process, outcomes, deadlines, and resolutions.
- H. Residents are required to complete a Community Living Agreement (CLA) with their roommates within 4 weeks of moving in. Failure to complete a CLA will result in a conduct review.
- I. Disciplinary actions for Failure to Comply violations may result in a **NOTICE TO QUIT.**

Gambling

- A. Residents shall not gamble or bet with exchange of money or other items or services on University Village property.

Act for Safety Policy

- A. Residents' health and safety are the primary concerns for the University Village community. Residents are expected to contact the Resident Advisor (RA) on Duty or UPD when they believe that assistance is needed for an intoxicated/impaired person. UPD will decide if transportation is needed to medical facilities. If off property, in case of medical emergency, residents should call 911 for assistance by local police, fire safety or medical professionals.
- B. Residents are expected to recognize and report concerning behavior.
- C. Residents who proactively seek assistance for themselves or others will not be subject to the regular University Village conduct process. Residents who actively invoke the Act for Safety Policy will participate in an alternate educational process focused on health and well-being. If repeated incidents occur there will be additional disciplinary action
- D. The policy does not preclude disciplinary action from other violations such as: physical harm, sexual abuse, damage to property, harassment etc.
- E. This policy does not preclude disciplinary action by the University, state, or local authorities.

Physical, Written, and Verbal Abuse

- A. Threats, assault, or physical, psychological, verbal, or written abuse (including online or electronic) to harm someone or endanger the safety of others is prohibited and has **zero tolerance**.
- B. Harassment in any form towards any person and/or group, through any medium (including online) is prohibited.

Sexual Assault, Sexual Harassment, Domestic Violence, Dating Violence and Stalking: [Executive Order 1097](#)

- A. We are committed to creating and sustaining a positive living and working environment, free of discrimination, harassment, and retaliation. Sexual violence, sexual assault, domestic/dating abuse, and stalking are prohibited and have **zero tolerance**.
- B. Sexual assault, sexual battery, or rape of any person is prohibited. This behavior includes any sexual activity that is carried out without the express consent of all parties involved, including, but not limited to attempted or completed non-consensual sexual acts. For purposes of these Community Standards, anyone under the influence of alcohol or controlled substances is deemed to be incapable of giving consent to sexual activity.
- C. Sexual harassment/sexual violence towards any person is prohibited. Sexual harassment includes such behavior as unwanted sexual advances, sexual gestures, unwanted requests for sexual favors, creating a hostile or offensive environment, and other unwanted verbal or physical conduct of a sexual nature directed towards another person.
- D. Stalking means a repeated course of conduct directed at a specific person (when based on gender or sex) that places that person in a reasonable fear for his/her or others' safety, or to suffer substantial emotional distress.
- E. University Village staff (including Resident Advisors and student leaders) have a duty to report any incidents of sexual assault and violence even when the person has requested anonymity as mandated by Federal law under Title IX and [Executive Order 1095](#).
- F. For definitions or to report an incident: <https://www.cpp.edu/~officeofequity/definitions/index.shtml>

II. Community Living & Policies

Emotional Support Animals/Service Animals/Pets*

- A. In compliance with the Fair Housing Act (FHA) residents with Emotional Support Animals (ESA) and Certified Service Animals are given reasonable accommodations, but must complete the below ESA process with the University Village Operations staff prior to arriving on property.
- B. Certified Service Animals are categorized as trained to do a specific task or service for their owner.
- C. Emotional Support Animals (ESA) are **NOT** considered "pets". ESA's benefit their owners emotionally/physically and have been approved to be classified as an ESA for their assistance.
- D. Prior to a resident bringing an ESA onto University Village property, the resident must follow and complete the following:

University Village Emotional Support Animal Process:

1. Resident informs the University Village that the resident is seeking an ESA accommodation.
2. Resident meets with University Village Operations staff member to review additional documents:

- a. Eligibility letter provided to the resident from the Cal Poly Pomona Disability Resource Center (DRC)
 - b. Emotional Support Animal Addendum (initial and sign)
 - c. University Village Emotional Support Animal Roommate Agreement (all roommates sign)
 - d. Provides verification of: vaccinations, spay/neutering, license, microchip #, and picture of their ESA
3. Once approved, the University Village Operations staff will provide signage for the Resident's apartment window.
 4. This sign must be displayed and returned at the end of the academic year, or whenever the Resident moves out.
- G. Only non-carnivorous fish are permissible "pets" allowed on property; tanks may not exceed 10 gallons in size.
 - H. Harboring, feeding, or possessing any pets/ unapproved animal on University Village property is prohibited.

Fire Safety, Fire Evacuation and Emergency Procedures

- A. Highly flammable materials, liquids, or instruments which pose a risk of damage or injury are prohibited. These items include, but are not limited to: candles, incense, space heaters, fireworks, gasoline, helium tanks, tiki torches, explosives, toxic chemicals, propane or other gas cylinders, biological agents, etc.
- B. Misuse of the stove or leaving a lit stove or oven unattended is prohibited.
- C. Power strips, extension cords, and string lights are permissible as long as they are UL approved and meet minimum fire safety regulations for indoor use. Plugging multiple extensions cords and power strips into one another is prohibited.
- D. It is a misdemeanor violation to tamper or obstruct fire safety system or equipment in accordance with the City of Pomona # 3286. This includes tampering or breaking fire alarms, fire equipment, hanging/covering fire safety items or making false reports.
- E. Sending false alarms is prohibited. Residents will be charged for the replacement of any fire safety device lost, discharged, or damaged by the resident or guest.
- F. Resident shall not block space in any manner as to block emergency access to the window(s) or door(s).
- G. A maximum of 8 people, including Residents, are allowed in a unit (including porches/patios) at any given time.
- H. "Live cut" trees, such as Christmas/holiday trees, are prohibited. Artificial Christmas/holiday trees are allowed if under 4 feet.
- I. Hoverboards and similar motorized devices are prohibited on University Village property.
- J. All persons are required to evacuate for emergencies and University Village training evacuations.
- K. Tampering or removing the University Village evacuation map on the back of your housing unit front door is prohibited. The emergency procedures and evacuation map should be viewed by all Residents and their guests.

Guests*

Due to the COVID-19 pandemic and as a safety precaution for residents and the community, Residents can no longer bring outside guests into their apartments/rooms. Residents are not allowed to enter or visit other residents' spaces. See the Community Standards Addendum for additional details.

- A. The term "guests" constitutes as any individual(s) not assigned to a housing unit which they are visiting. Guests must be with a resident assigned to the housing unit being visited at all times.
- B. Residents are responsible and accountable for the actions of their guests while on University Village property, immediately adjacent areas, or at University Village-sponsored or supervised events. Residents agree to inform guests of all policies and procedures as set forth by the Community Standards.
- C. Guests must not infringe upon the rights of other residents. The University Village reserves the right to deny access to any guest whose conduct is deemed inappropriate.
- D. Residents must have approval of all roommates prior to the presence of a guest. Guests are limited to a maximum of 12 total overnight stays per semester, including non-overnight stays when the guest leaves near or during Quiet Hours. An administrative fee per guest per night will be charged to residents who violate this policy.
- E. Underage guests are prohibited from the pool area at all times.
- F. No more than eight (8) people (including residents and guests) are allowed in a housing unit (including porches/patios) at any given time.

Noise

- A. Residents and guests must abide by the established courtesy hours by maintaining a reasonable noise limit at all times. Any excessive sound that can be heard beyond your housing unit is prohibited.
- B. "Courtesy Hours" are in effect (24) hours a day, seven (7) days a week. Community members must maintain a reasonable noise level at all times, including during non-Quiet Hours.
- C. "Quiet Hours" are from 11:00pm to 8:00am (Sunday evening through Friday morning) and 1:00am to 10:00am (Friday evening through Sunday morning). Please note: 24-hour quiet hours will be enforced during finals week beginning the Friday leading into finals.
- D. Courtesy Hours and Quiet Hours are enforced in all areas of University Village property.
- E. The pool and basketball court close nightly at 11:00pm.
- F. Contractors and University Village staff shall abide by all Quiet Hours, except in a maintenance emergency or during planned construction projects.

Security, Theft and Vandalism

- A. Residents are responsible for adopting practical safety habits including locking their front door at all times and closing windows when not at home. If University Village staff finds doors that are unlocked, they will lock the doors for safety.
- B. Code Blue Phones are available around property for any emergency and will connect directly to UPD.
- C. Suspicious persons or activity should be reported immediately to University Village front office or RA on Duty.
- D. RAs on Duty are available for assistance at (909) 762-8286 and can receive call/text when the University Village front office is closed. (Office is open Monday- Friday 8:00am-5:00pm except on posted holidays)
- E. Theft, vandalism, or intentional damage to University Village property or possessions is prohibited.

Smoking: [Executive Order 1108](#)

- A. Smoking/use of tobacco products in University Village buildings/apartments and on University Village property is prohibited.
- B. Effective September 1, 2017, all California State University campuses shall be 100% Smoke Free and Tobacco Free. Smoking, the use or sale of tobacco products, and the use of designated smoking areas are prohibited on all California State University properties. Members of the CSU community are expected to fully comply with the policy.
- C. Smoke Free: "Smoke Free" means the use of cigarettes, pipes, cigars, and other "smoke" emanating products including e-cigarettes, vapor devices and other like products are prohibited on all University properties.
- D. Smoking: "Smoke" or "Smoking" means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, cigarillo, pipe, hookah, or any other lighted or heated tobacco or plant product intended for inhalation, whether natural or synthetic, in any manner or in any form. "Smoke" or "Smoking" also includes the use of an electronic smoking device that creates an aerosol or vapor, in any manner or in any form, or the use of any oral smoking device for the purpose of circumventing the prohibition of smoking.
- E. Tobacco Free: "Tobacco Free" means the use of cigarettes, pipes, cigars, smokeless tobacco, snuffs, and other tobacco products are prohibited on all University properties.
- F. Tobacco Product: A product containing, made or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, and snuff.
- G. Tobacco Device: An electronic device that delivers nicotine or other vaporized liquids to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, pipe, or hookah. Any component, part, accessory of a tobacco product, whether or not sold separately. "Tobacco product" does not include a product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where the product is market and sold solely for such an approved purpose.
- H. The policy applies to students, staff, faculty, guests, and visitors. This policy also applies to vehicles located on University Village property.

Solicitation and Posting

- A. Advertising, sales, and/or solicitation are prohibited, unless otherwise approved by the University Village Assistant Director for Community Standards & Wellness at VillageResEd@cpp.edu.
- B. All posted materials must be submitted to the Assistant Director for Community Standards & Wellness for approval. Individuals may not post their own fliers or printed materials.
- C. You shall not use your housing unit or University Village property for any commercial purposes.

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- C. Smoke Free: "Smoke Free" means the use of cigarettes, pipes, cigars, and other "smoke" emanating products including e-cigarettes, vapor devices and other like products are prohibited on all University properties.
- D. Smoking: "Smoke" or "Smoking" means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, cigarillo, pipe, hookah, or any other lighted or heated tobacco or plant product intended for inhalation, whether natural or synthetic, in any manner or in any form. "Smoke" or "Smoking" also includes the use of an electronic smoking device that creates an aerosol or vapor, in any manner or in any form, or the use of any oral smoking device for the purpose of circumventing the prohibition of smoking.
- E. Tobacco Free: "Tobacco Free" means the use of cigarettes, pipes, cigars, smokeless tobacco, snuffs, and other tobacco products are prohibited on all University properties.
- F. Tobacco Product: A product containing, made or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, and snuff.
- G. Tobacco Device: An electronic device that delivers nicotine or other vaporized liquids to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, pipe, or hookah. Any component, part, accessory of a tobacco product, whether or not sold separately. "Tobacco product" does not include a product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where the product is market and sold solely for such an approved purpose.
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Weapons

- A. Possession, use, or threatened use of any object, weapon, deemed by the campus authorities to be deadly is prohibited. This includes, but is not limited to: decorative swords, switchblade knives, daggers, machetes, fireworks, explosives, propane or other gas cylinders, dangerous chemicals, laser pointers, firearms, ammunition, sling shots, wrist rockets, stun guns/Tasers, pepper spray, mace, black jacks, sand clubs, billy clubs, chukka sticks, throwing stars, metal knuckles, and other weapon-like instruments, including air, water, gas propelled guns (pellet guns, BB guns, paintball guns, etc.), or any projectile devices. Storage of any of the aforementioned weapons or banned items should be done off property.
- B. Any knife with a fixed blade longer than 2.5 inches is in violation of CA Penal Code 626.10 (b) and prohibited on property. These items include, but are not limited to: switchblades, butterfly knives, or any knife that opens automatically or has more than one sharp edge.
- C. Kitchen knives are permitted without a length limit because of their intended use and necessity for typical living purposes at the University Village. Kitchen knives that are used as a weapon are prohibited.
- D. Intentional misuse of personal defensive devices with the intent of causing physical or psychological harm is prohibited.

III. Facilities Ownership

Alteration and Care of Premises*

- A. Alterations, changes, remodeling, renovating, tampering, or removal (including but not limited to: painting, wallpapering, ceiling, electrical/mechanical fixtures, blinds, windows, window screens, cabinets, doors, landscaping, construction/building, etc.) of University Village property is prohibited.
- B. Throwing, projecting, dropping, shaking, hanging, climbing, or passing any object from the exterior (balcony, patio, porch, window, railing, roof, or ledge) of University Village property is prohibited.
- C. Placing, storing, hanging, affixing, or exhibiting any object (planter, hammock, clothesline, exterior television- radio aerial, satellite dish, signage, wiring, lighting, electrical appliance, etc.) on exterior wall, ceiling, window, roof, overhang/soffit, railing, or ledge of University Village property is prohibited.
- D. Outdoor patio chairs, small tables, and planters are permissible on exterior balcony, patio, and porch provided emergency exits/doors are not blocked. Items that are excessive or are not designed for outside use are prohibited.
- E. Use of the balcony, patio, porch, or window as a means of non-emergency entry or exit is prohibited.
- F. Exercise equipment and bulk furniture is prohibited.
- G. You are required to keep the housing unit and premises in a clean and sanitary condition. If your unit is found to be a health and safety violation, University Village staff may have the housing unit cleaned at the expense of the Resident, including pest control services if necessary.
- H. Storage and clutter on balcony, patio, porch, and landing is prohibited. Garbage or any other items, which contribute to the decline in the aesthetic or general condition of University Village property is prohibited. Excessive clutter and items stored in unauthorized areas will be removed and disposed of by University Village staff at the Resident's expense.
- I. Residents are responsible for notifying University Village staff immediately regarding maintenance and pest control issues; not doing so will result in a resident being charged for damages, repairs, and services.
- J. Health and Safety Inspections will occur at least once per semester. The purpose of these inspections is to identify and address any health, safety, sanitation, and/or maintenance issues in University Village apartments. Residents will receive notification of the Health and Safety Inspection.

Barbeques

- A. Residents may possess, and use personal charcoal barbecues a minimum of twenty-five (25) feet from any University Village building. Gas and propane barbecues are prohibited.
- B. Residents must remain with hot BBQ's at all times, dispose of all extinguished coals/ash in a trash receptacle, and clean the area after every use. BBQ's are to be stored in a location not blocking any emergency exit or egress.
- C. Lighter Fluid and charcoals cannot be stored in the outdoor storage closet due to the water heater.
- D. The proper storage location for lighter fluid and charcoal are:

Phase I: Under the kitchen sink or inside the kitchen/hallway closet

Phase II: Under the kitchen sink or inside the kitchen/hallway closet

Phase III: Under the kitchen sink, inside the hallway closet, or in the side nook in the housing unit (next to dining room table)

Bicycles/Skateboards/Scooters/Motorized Vehicles

- A. Bicycles are permissible on University Village property; however, residents assume all responsibility for damages to bicycle, or damage to your housing unit due to bicycle storage.
- B. Bicycles may only be stored in the following designated areas and must not block an emergency exit or egress. **Phase I:** Storage closet, outside bike rack, and housing unit living room with permission of all Residents within the housing unit (bicycle must be out of the way)
Phase II: Bed space, storage closet, and outside bike rack
Phase III: Bed space, side nook in housing unit (next to dining room table), outside bike rack, or on the railing underneath the stairwell on the first floor only
- C. All CPP campus, city, and state laws pertaining to bicycles and skateboard safety must be adhered.
- D. The riders of bicycles, skateboards, scooters, etc. should enter, exit, and travel within and throughout University Village property with extreme caution, be aware of car traffic, and stay within their lane. No riding/weaving in the middle of the street.
- E. The use of bicycles, skateboards, scooters, etc. around/near/inside of the Community Center (Building 300) or Recreation Center (Building 200) is prohibited.
- F. Street and trick skateboarding is prohibited at the University Village. This includes but is not limited to "ollying" off curbs, flip tricks, grinds/slides on curbs, and other dangerous or noisy skating.
- G. Residents agree to abide by all state and local driving laws and limit speed to under 10 miles per hour.
- H. "Tailgating" another car into University Village property is prohibited (one car per gate card swipe).
- I. Residents are prohibited from parking in "Village Staff" spaces (white) or in Service Vehicle spaces (orange) at all times.
- J. Motorized vehicles are not allowed in apartments or walkways. They must be stored in designated parking areas.
- K. Guests/Visitors/Non-residents should only park in visitor-approved parking lots: U-Lot and the Visitor Lot, and are not allowed to park in the University Village.

Furnishings and Appliances*

- A. Additional furnishings (including, but not limited to: couches, loungers, loveseats, sofas, beds, tables, desks, beanbag chairs, storage containers, amplifiers, mattresses, chairs, game tables, dart boards, exercise equipment, large bookshelves, large entertainment centers, kitchen carts, etc.) are prohibited.
- B. Prior approval by University Village staff must be obtained for additional small furnishings (limited to: bookshelves, TV stands, and night stands). The approval process includes an email to the Assistant Director for Community Standards and Wellness or a University Village staff designee. The email should include: resident name and apartment, picture of item, and dimensions.
- C. Residents may request to replace a University Village-provided bed with a futon supplied by the resident for use in the resident's bed space only. Approval is contingent on adherence to fire safety and egress regulations. A University Village furniture removal/replacement form available at the University Village front office and storage charge (\$60.00) is due when requested. University Village staff will remove the University Village-provided bed upon approval of a request. Futon requests can be submitted at the University Village front office.
- D. Removal of University Village-provided furniture from the housing unit, or storage in outdoor storage closet is prohibited.
- E. Mini-refrigerators greater than 3.5 cubic feet, in-line water purification systems, lofts, electrical appliances used for heating or preparation of food (portable stoves, hot plates, etc.), portable dishwashers, halogen lamps, waterbeds, washers, dryers, and bidets are prohibited.
- F. Microwaves, toasters, and other cooking devices are only allowed in kitchen area for fire safety. Appliances must be directly supervised at all times while in use.

Keys*

- A. Duplication or loaning of keys or gate cards is prohibited.
- B. Each Resident is responsible for their keys/gate cards and a fee will be charged if replacement needed.
- C. Residents are responsible for carrying their keys with them at all times.

Pool, Recreation and Shared Areas*

Per the current public health guidelines, the University Village pool is closed. Recreational activities (such as the pool table, ping-pong table, games, and etc.) are unavailable. Services (laundry room, mail room and the Tech Center) remain available to residents. See the Community Standards Addendum for additional details.

- A. Residents and guest (1) are permitted to use the pool and recreation areas (basketball court, barbeque and picnic area, etc.) between the hours of 8:00 a.m. to 11:00 p.m. (Monday through Friday) and 10:00 a.m. to 11:00 p.m. (Saturday and Sunday). Residents are strongly encouraged to use physical distancing, and to wear cloth face coverings when distancing cannot be maintained. Unauthorized access to pool area after operating hours is prohibited.
- B. Residents are given priority in use of pool/recreation areas. The University Village reserves the right to refuse use of the pool. All persons under the age of 18 years old are prohibited from use of the pool and surrounding area.
- C. Alcohol and glassware is prohibited in the pool and recreation areas.
- D. Camping on University Village property is prohibited.
- E. The Community Center and Recreation Center (including study areas and recreation areas) are for residents and guest use during posted operational hours. University Village Staff has priority over these areas, but residents do have the right to submit a [space reservation request form](#) to reserve certain communal areas for student club/organization activities by emailing the form to VillageResEd@cpp.edu. Your request must include the Resident's name, club/organization, and activity details.
- F. The Laundry Room is to be used by residents only. Residents must abide by the guidelines posted.
- G. The Computer Lab is to be used by residents only. Residents must abide by all guidelines outlined in the Cal Poly Pomona Acceptable Technology Use Policy.
- H. Community Garden: For information, policies and guidelines, please email CPPVillageCommunity@gmail.com.
- I. The use of Unmanned Aerial Vehicles (UAV) and Drones are prohibited, in accordance with Cal Poly Pomona's environmental health and safety policy. Approval may be granted by request with an approved Certificate of Authorization from the Federal Aviation Administration.

**These policies may differ for University Village staff professionals who are required to live on the University Village property.*

Additional Resources:

Cal Poly Pomona University Police	909-869-3070	LA County Department of Mental Health	1800-854-7771
After Hours Counselor	909-869-3220	Veterans Crisis Hotline	1800-273-8255
House of Ruth (24 Hr Hotline)	1877-988-5559	Suicide Prevention Lifeline	1800-273-TALK
Tri-City Mental Health	1866-623-9500 www.tricitymhs.org/		

University Village
Addendum to the Community Standards
COVID-19 and Public Health Informed Campus Policies
2020-2021

The University Village intends to perform its educational mission while protecting the health and safety of its residents and staff, and minimizing the potential spread of the novel coronavirus, COVID-19, within the community.

Risks of COVID-19

In order to understand the risks that you face by returning to campus, you must understand that COVID-19 is a highly infectious, life-threatening disease declared by the World Health Organization to be a global pandemic. There is no vaccine for COVID-19 at this time. COVID-19's highly contagious nature means that contact with others or contact with surfaces that have been exposed to the virus, may lead to infection. Additionally, individuals who may have been infected with COVID-19 may be asymptomatic for a period of time or may never exhibit symptoms at all. Because of its highly contagious and sometimes "hidden" nature, it is very difficult to control the spread of COVID-19 or to determine whether, where, or how a specific individual may have been exposed to the disease.

The University Village cannot and does not guarantee a COVID-19-free environment, and there remains a risk that you may contract COVID-19 if you come to live with us.

In order to minimize the risks associated with COVID-19, the policies and guidelines below are incorporated into the University Village Community Standards and are applicable to all residents. Your compliance with these requirements is essential to assisting the University Village in minimizing the risks to you and other members of the community.

As scientific understanding of the virus increases, it is likely that guidance from public health authorities and directives from the government will change. Please note the following expectations:

- If a new guidance/policy is more restrictive than what is listed here, all residents are expected to immediately comply with the new measures announced.
- If the new guidance/policy is less restrictive than what is listed here, all residents are expected to continue abiding by these measures until the University Village notifies them they have changed.

Expectations/Rules:

- Residents are expected to follow the Centers for Disease Control (CDC) guidelines, as well as the University Village License Agreement and the Community Standards while living on the property.
- Residents are expected to wear a mask/face covering:
 - While accessing public services at the University Village
 - Community Center: front office, computer lab, and staff offices
 - Recreation Center: mail room, laundry room, tech center, and staff offices
 - Outside while within six (6) feet of another person
 - When leaving your assigned apartment
 - Any other designated location
- Residents are required to complete the Cal Poly Pomona Student Health Screener on a daily basis: <https://www.cpp.edu/student-health-screener>
- Residents understand that non-resident and resident guests are prohibited at the University Village until further notice.
- Residents cannot visit or enter apartments in which they are not assigned until further notice
- Residents are responsible for maintaining a social distance of at least six (6) feet from other persons
- Residents are expected to engage in frequent hand-washing and follow proper sneeze and cough etiquette, as recommended by the CDC
- Residents are expected to clean and disinfect high-touch surfaces in their assigned apartment/room

Again, it is essential that you understand and follow the directives of state and county officials, and the University Village staff. The above conditions may change, and residents agree to follow all University Village directives relating to COVID-19 and public health requirements. Any failure to adhere to any of the above directives is a violation of the Community Standards, and may result in conduct sanctions/resolutions, including possible eviction from the University Village.

For additional information, please see the [Safer Return](#) section of the Cal Poly Pomona website and the COVID-19 [Frequently Asked Questions](#) section or the University Village Fall 2020 [Housing FAQ](#) on the University Village website.