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## Request to Continue Residency Form (Form #UV04001) (less than full-time student status)

The University Village requires that all Licensees maintain full-time student status for the fall and spring terms (12 units per semester). A Licensee can request to take one semester off, or be registered for less than 12 units for a single semester, and resume full-time student status the next semester. A Licensee who fails to maintain status as a full-time student at an accredited university, college, and vocational/technical school must move out.

To request to continue your residency at the University Village for one semester, while maintaining less than full-time student status, you must complete this form and submit it to the University Village Front Office, or email [village@cpp.edu](mailto:village@cpp.edu).

**Please provide the following required information:**

Full name: \_\_\_\_\_

Student ID number: \_\_\_\_\_

Current housing assignment (building-apartment-room): \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Reason for Request: \_\_\_\_\_

Which semester will you have less than full-time student status? Fall \_\_\_\_\_ Spring \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

All requests require University Village approval. Your request will be evaluated and a reply will be sent to the email address that you provide above.

-----Office Use Only-----

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Reason \_\_\_\_\_

Approver's Signature \_\_\_\_\_ Date \_\_\_\_\_